



Nurse Case Manager, (R.N.)

Case Management is a collaborative process to promote quality cost effective outcomes, which enhance the physical, psycho-social, and vocational health of individuals. This includes assessing, planning, implementing, coordinating, and evaluation of service options. The Case Manager provides technical knowledge and experience to the field of medical case management and strives to eliminate costly mistakes. The goal of the Case Manager is to assist the injured worker in receiving appropriate, cost effective medical care for their injury in a timely manner, and to expedite their return to work.

Work Specifics: Monday-Friday, work from home, regular local travel required

Job Responsibilities:

- Assessment:
 - Perform a complete nursing evaluation
 - Collect relevant data to the patient's physical and mental status, functional capability, personal and environmental factors
 - Analyze the collected data to determine problems, strengths and needs of the patient
- Planning:
 - Discuss the analyzed data and the comprehensive plan of care with the insurance representative prior to implementation
 - Upon authorization, implement this plan of care with patient, physician and health care providers
- Implementation :
 - Make regular personal contact to oversee the contracted services in order to maintain quality of care
 - Arrange for care/services as needed (home care, procedures, medication, equipment or supplies)
 - Monitor the plan of care with modifications or changes suggested to the patient and physician as the need arises
 - Coordinate information between all parties (injured worker, physicians, employer, other providers, such as therapists, and attorney, if any is involved)
- Evaluation:
 - Determine the progress and the effectiveness of the care
 - Prepare a monthly report of the patient's progress and specific cost savings
- Professional interaction with EKHS staff, members of the medical community, and all customers of EKHS; both in oral and written forms
- All work is done within the scope of practice for a Registered Nurse in in the state where case management services are to be provided
- Participate in EKHS Nursing teleconferences and staff meetings as scheduled.
- Adherence to EKHS Employee Handbook
- Other duties as assigned

Job Requirements:

- Graduate of an accredited school of nursing
- Valid state-appropriate RN license in good standing with no restrictions
- Valid state-appropriate Drivers license in good standing

- Possesses and can demonstrate the professional and technical skills of a Registered Nurse
- Experience in Field Case Management, Workers' Compensation experience highly preferred, but not required
- Experience in Home Health Care, Occupational Health considered a plus
- Excellent Written and Oral Communication Skills
- Excellent Interpersonal Skills
- Strong Organization Skills
- High comfort level with computers and computer programs (MS Word, MS Excel, Email)
- Ability to work independently with minimal supervision
- Ability to meet deadlines in a high pressure, time sensitive environment
- Ability to lift up to 20 lbs
- Sit (approx. 50-75% of the time), stand (approx. 25-50% of the time), type (25-50% of the time) and do the job with or without reasonable accommodation.